BuzVault

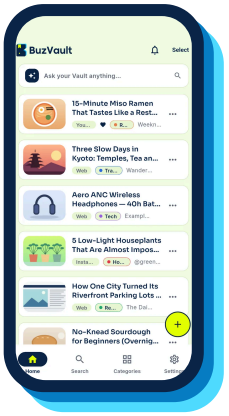
Organising · Free guide

10 smart ways to organise saved reels

Small habits that keep your vault useful instead of overwhelming.

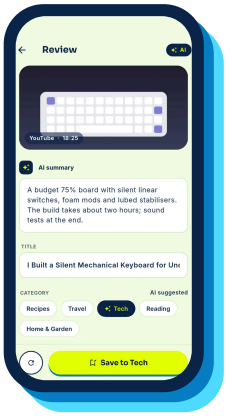
1. Save everything to one place

- Stop splitting saves across apps. Share every reel, video and article to BuzVault so you only ever look in one place.



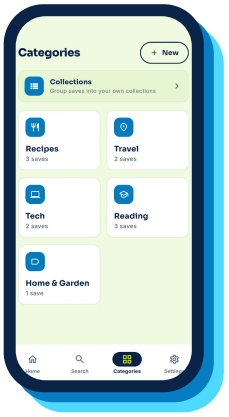
2. Let AI pick the category

- BuzVault suggests a category, tags and a summary for each save. Accept it in one tap, or change it.



3. Keep categories few and broad

- Recipes, Travel, Fitness, Shopping, Learning. Five to eight categories are easier to use than thirty.

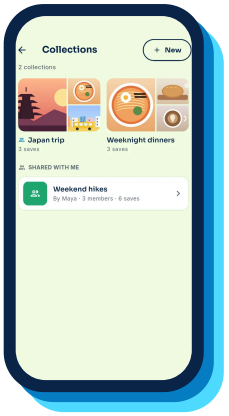


4. Add one word you will remember

- A quick note or tag — “10 min”, “for Mom”, “after payday” — makes search far better later.

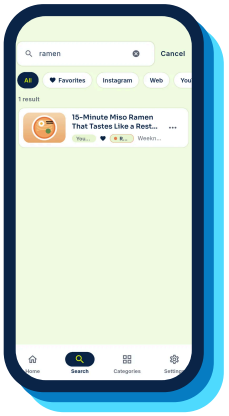
5. Use collections for goals

- Categories say what a save is. Collections say what it is for: “Goa trip”, “Diet plan”, “Home office”.



6. Search by memory

- Type the word you remember, not the folder. Search covers titles, tags, summaries and notes.



7. Set reminders for things you mean to do

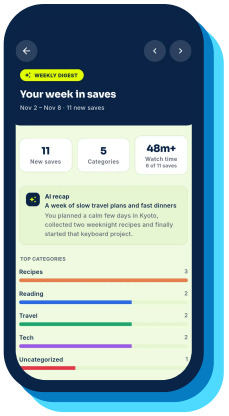
- Open a save → Remind me → tonight, tomorrow morning, this weekend or next week.

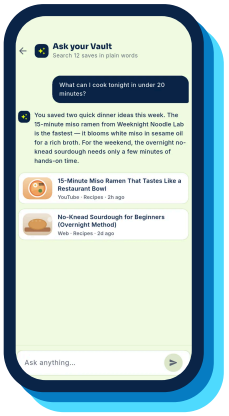
8. Share instead of forwarding

- Share a collection with one link instead of forwarding ten reels. Your notes stay private.

9. Do a 10-minute Sunday review

- Look at the weekly digest, delete what you will never use, and pick three things to do this week.



10. Ask your Vault (Premium)

- Ask in plain words — “that ramen recipe I saved last week” — and BuzVault finds the saves that answer it.